

# BAR & SCAR PREPARATION

The Institute of Assessing Officers affiliated with the New York State Assessors' Association  
Presents a One Day Seminar At:

**Columbia - Greene Community College  
Hudson, NY**

**March 23, 2018**



This seminar will review the issues facing Boards of Assessment Review on Grievance Day and Assessors at Small Claims Assessment Review proceedings. Topics for BAR will include hearing procedures, demands for information, forms, and letters to be used the Board, the "willful failure to cooperate determination, and the effect the BAR actions have on Article 7 proceedings. Topics for SCAR hearings will include procedures, tactics and strategy for assessors, evidence and testimony at SCAR hearings and appeals of SCAR decisions.

**Instructor - Edye McCarthy, IAO**



## Continuing Education Hours / Re-Certification Credits

The Institute of Assessing Officers will award (6) six re-certification credits to all Institute Members who attend this seminar. Eligible Assessors and County Directors who attend will receive continuing education credit and reimbursement from ORPS, pursuant to their rules.

## General Information

Registration: 8:30 AM  
Seminar: 9:00 AM to 4:00 PM  
Location: **Columbia-Greene Community College  
PAC Building, Rm 612  
4400 Route 23, Hudson, NY**

Tuition:  
\$100.00 - IAO Members  
\$110.00 - NYSAA Members  
\$150.00 - All Others

Please **CIRCLE** Membership Status  
Tuition Includes:  
Course Materials, Coffee, Pastry,  
Lunch, Breaks

Enrollment is limited to the first 40 applications received. No refunds after **March 16, 2018**. Consider your reservation confirmed unless otherwise notified, Call - William Purtell, IAO for additional information at (518) 688-1200 ext. 403 or Email: [wpurtell@townofglenville.org](mailto:wpurtell@townofglenville.org)

Reservations Must Be Made By  
**March 16, 2018**

**NOT APPROVED FOR DOS CREDITS**

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Town: \_\_\_\_\_ Fax: \_\_\_\_\_

Title: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

City / State / Zip \_\_\_\_\_

Please Indicate IAO - Yes \_\_\_\_\_ No \_\_\_\_\_

Enclose a check or your Municipality's completed voucher for the amount you qualify for. Make checks payable to: **New York State Assessors' Association**

**C/O William Purtell, IAO  
Town of Glenville  
18 Glenridge Road  
Glenville, NY 12302**

**Or register and pay online at [www.nyassessor.com](http://www.nyassessor.com)**